

RESIDENTIAL APPLICATION FOR SERVICES

EFFECTIVE DATE: _____

SERVICE ADDRESS: _____

DO YOU: OWN RENT LEASE THE PROPERTY? (CIRCLE ONE)

NAME: _____ SS#: _____

SPOUSE'S NAME: _____ SS#: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: CELL: _____ CELL: _____

PREVIOUS ADDRESS: _____

PRESENT EMPLOYER NAME & TELEPHONE NUMBER:

SPOUSE'S EMPLOYER NAME & TELEPHONE NUMBER:

IF YOU RENT/LEASE, PLEASE PROVIDE OWNER'S OR LANDLORD'S

NAME: _____ TELEPHONE NUMBER: _____

ADDRESS: _____

CUSTOMER SIGNATURE

SPOUSE'S SIGNATURE

DO NOT WRITE BELOW THIS LINE

SERVICES PROVIDED TO THIS ADDRESS:

___ Sewer ___ Trash

KPWA OFFICE SIGNATURE

DEPOSIT REQUIREMENT: \$50.00

DATE: _____

Deposit: \$40.00

Administrative Fee: \$10.00 (non-refundable)

GRAND TOTAL PAID: \$ 50.00

ACCOUNT #: _____ (KPWA will assign)

ACH Debit Authorization

DIRECT DEPOSIT AUTHORIZATION FORM

I (we) hereby authorize Kiefer Public Works, hereinafter called Company, to initiate debit entries to my (our) account indicated below and the financial institution named below, hereinafter called American Heritage Bank, to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Primary Account

(Financial Institution Name) (Branch)

(Address) (City/State) (Zip)

(Routing Number) (Account Number) Type of Acct: ___ Checking ___ Savings

This authority is to remain in full force and effect until Kiefer Public Works (company) has received written notification from me (us) of its termination in such time and manner as to afford Kiefer Public Works (company) and American Heritage Bank a reasonable opportunity to act on it.

(Print Individual Name) (Signature)

(Print Individual ID Number) (Date)

PLEASE ATTACH COPY OF VOIDED
CHECK TO THIS FORM

TOWN OF KIEFER

P.O. Box 369, Kiefer, OK 74041
PH: 918-321-5925 Fax 918-321-9878

WELCOME TO KIEFER, OKLAHOMA!

The Town of Kiefer is governed by a five-person Board of Trustees - Mayor Wes Ashford, Vice Mayor Steve Capehart, Trustee Gary Hudson, Trustee Kim Godwin and Trustee Wendy Murray. The Town Administrator is Melanie Grove who manages the daily operations of the Town. The Board of Trustees meets monthly on the third Wednesday of every month starting at 6:00 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer.

The Town of Kiefer has PLANNING AND ZONING ORDINANCES, SUB-DIVISION REGULATIONS AS WELL AS ENGINEERING DESIGN CRITERIA. Building permits and inspections are required. Apply at the Kiefer Municipal Building at 401 East Indiana, Kiefer.

Kiefer Municipal Court is held on the second Tuesday of each month at 5:30 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer.

Kiefer Senior Citizens presently meet every Tuesday morning from 9:30 a.m. to 1 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer. Bingo is played first with prizes (no fee) and then lunch is served upon completion of bingo (donation).

Kiefer Municipal Building has a Community Room that is available to rent. Call Kiefer City Hall for more information.

Kiefer Public Works Authority provides gas, sewer and trash services for areas inside our Town limits. Suzie Jones is the KPWA Clerk, and our employees - Fred Fuss and Nicholas Fuss are OCC Qualified and DEQ licensed for proper installation and maintenance of our systems. All new residents must open an account with KPWA for services.

Creek County Rural Water District #2 provides water service for our residences. 918-299-4448

OG&E is the electric provider for our town.

Kiefer Police Department is located at 416 East Indiana and provides 24-hour police service within our Town limits. Chief O'Mara has four full time CLEET certified officers as well as several reserve officers that make Kiefer one of the safest Towns in Oklahoma. Police are dispatched through the Creek County Sheriff's office by dialing 911. Non-emergency calls can dial 918-321-5992. Our Police Officers are usually patrolling our streets and can only be reached through Creek County Dispatch.

Kiefer Fire Department is located at 315 East Indiana and 233 North Main. It provides both fire and first responder services within our Town limits and the surrounding area. Our Fire Department is a volunteer department with an ISO rating of 4. Fire Chief Blankenship employs an Assistant Chief as well as several Fireman Class I certified firemen with several being EMT and First Responder Certified. The Fire Department is also dispatched through the Creek County Sheriff's Department by dialing 911 and non-emergency calls can be made by dialing 918-321-9157.

TOWN OF KIEFER

401 East Indiana Avenue, P.O. Box 369 Kiefer, OK 74041
918-321-5925, fax: 918-321-9878

March 1, 2020

Hi, my name is Melanie Grove. I am The Town Administrator for the Town of Kiefer. There are some things that I would like to share with you that might be 'useful information'.

Every citizen is allowed to have two yard sales per calendar year. You do need to complete a permit for this at City Hall, but there is no charge.

A reminder that if you have any dogs, they must be licensed at Kiefer City Hall. I put a note about this on the KPWA utility bills at least twice a year, but thought I would do a reminder with this notice. Each household is allowed to have up to three dogs in our city limits. It is fairly simple to license your dog(s) with us. We need you to bring proof of rabies from your vet to city hall for each dog you license. There is a \$6 licensing fee per dog. This will get you a tag from us with a number on it. This helps us to get your dog back to you if it ever gets out and it has this tag on its collar.

All properties in the Kiefer city limits are required to have identifying numbers either at the curb or on the home itself. These numbers must be at least 2" in height. This is for emergency services to be able to locate your property.

Kiefer Public Works Authority has the option for customers to allow direct auto draft from their bank account for payment of your utility bill each month. The form is attached that you will need to complete in order to get this service started. There is no fee for this service.

We have control burn permits at city hall to be completed if you are going to be burning brush. Brush, branches and leaves are the only things you are permitted to burn in our city limits. If you are going to be doing a control burn, you need to come by city hall and complete a control burn permit. Burning can only be done on days when the wind is low and when there is no burn ban in effect. There is no fee for this permit.

There are times that you are required to have a building permit if you are making changes to your property. Some of these include: storm shelter, carport, storage shed, electrical, plumbing or mechanical work, additions to home, swimming pool, etc. If you are going to be doing some sort of addition or change to your property, please give us a call at City Hall. We will be more than happy to answer any questions you may have.

We are very fortunate to have twice a week trash service, most towns/cities only have once a week trash pickup - which does cost more than our service. Please remember to bag all trash before placing in the polycart provided. If you have excess trash that needs picked up, just give us a call and we can arrange this for you for an additional fee.

Creek County Ambulance offers an annual contract for service. *THIS IS NOT RELATED TO THE TOWN OF KIEFER IN ANY WAY.* If you have any questions with reference to this service, please contact them directly at 918-227-4111.

Thank you for taking the time to read this letter. If you ever have any questions or concerns, please feel free to call me or come by to see me.

Respectfully,



M. Grove
Town Administrator

Dated: March 1, 2012

GAS

as of 04-1-10.....rates will vary according to cost of gas
\$10.00 residential/minimum charge
\$13.50 commercial/minimum charge
Base Charge is applied to all accounts--active and inactive--to retain taps.

SEWER

Residential
\$30.00 (flat fee/per month)
as of March 1, 2012

Commercial 20,000 gallons & under
\$40.00 (flat fee/per month)
as of March 1, 2012

Commercial 20,000 gallons & Over
\$40.00 (minimum fee/per month)
+ \$1.00/1,000 gallons over 20,000
as of March 1, 2012

TRASH

Residential
\$14.50 per month (polycart provided)

Commercial
\$56.25 - 2 yd. dumpster
\$112.50 - 4 yd. dumpster

Late Fee:

A 10% late fee will be charged to each month's bill, if payment is not received in the office by 4:00 p.m. on the 20th of each month.

Reconnect Fee

After the 25th of the month, services that are delinquent will be shut off due to non-payment. Services will not be re-instated until the balance due + a \$50 re-connect fee is paid in full.

TAP FEE:

Gas

\$250.00

Sewer

\$250.00 Sewer tap fee plus cost applies to any & all sewer lines at a depth exceeding 5 feet.

Deposits:

Gas service = \$100.00 (\$80.00 deposit + \$20.00 non-refundable administration fee.)

*Deposits are expected in full at the time the account is opened.

*Deposits will be refunded within 90 days after final billing, provided the account balance is less than the deposit.

*Deposits will be applied to any unpaid account balance on final billing.

*Services terminated due to non-payment are subject to a \$50.00 reconnect fee

*Services terminated due to non-payment are subject to a deposit requirement.

*Services terminated due to non-payment are subject to closure 30 days after the termination has occurred unless arrangements have been made with the KPWA office.

A-1 REFUSE is the sanitation company providing trash collection for the Town of Kiefer. Due to contract agreements, all residents in the Kiefer city limits must use A-1 Refuse. A-1 Refuse strives to serve this community with quality and professional service.

Collection days are **MONDAY AND THURSDAY**. Please place your polycart curb or street side by 7 a.m. on your collection day. Please contact Kiefer City Hall at 918-321-5925 for any questions/concerns you may have.

Some guidelines for trash placement/collection:

All trash must be bagged.

You may place ONE extra bag beside your polycart

A-1 Refuse will *not* handle 55 gallon barrels (no exceptions)

Brush or leaves can be taken but, leaves must be bagged and they must fit in the polycart. If there is more than what fits in the polycart, arrangements can be made for pick up at an additional cost. Contact Kiefer City Hall at 918-321-5925 to make arrangements.

No paint or chemical cans

No tires or batteries

No construction materials, dirt or rocks

If autos are blocking the polycart, you will be skipped. Please be sure there is nothing blocking/obstructing your container or it will not be emptied.

THANK YOU