

**RESIDENTIAL APPLICATION FOR SERVICES**

**EFFECTIVE DATE:** \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

DO YOU:    OWN                  RENT                  LEASE    THE PROPERTY? (*CIRCLE ONE*)

NAME: \_\_\_\_\_ SS#: \_\_\_\_\_

SPOUSE'S NAME: \_\_\_\_\_ SS#: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER(S): CELL: \_\_\_\_\_ CELL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

PRESENT EMPLOYER NAME & TELEPHONE NUMBER:  
\_\_\_\_\_

SPOUSE'S EMPLOYER NAME & TELEPHONE NUMBER:  
\_\_\_\_\_

IF YOU RENT/LEASE, PLEASE PROVIDE OWNER'S OR LANDLORD'S

NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
CUSTOMER SIGNATURE

\_\_\_\_\_  
SPOUSE'S SIGNATURE

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**DO NOT WRITE BELOW THIS LINE**

SERVICES PROVIDED TO THIS ADDRESS:

\_\_\_ Sewer    \_\_\_ Trash

\_\_\_\_\_  
KPWA OFFICE SIGNATURE

**DEPOSIT REQUIREMENT:** \$50.00                  DATE: \_\_\_\_\_

Deposit: \$40.00

Administrative Fee: \$10.00 (non-refundable)

**GRAND TOTAL PAID:** \_\_\_\_\_

**ACCOUNT #:** \_\_\_\_\_ (KPWA will assign)

# Town of Kiefer



P.O. Box 369, Kiefer, OK 74041-0369

918-321-5925

## WELCOME TO KIEFER, OKLAHOMA!

**The Town of Kiefer** is governed by a five-person Board of Trustees - Mayor Steve Capehart, Trustee Gary Hudson, Trustee Wendy Murray, Trustee Brian Welker and Trustee Amanda Weber. The Town Administrator is Melanie Grove who manages the daily operations of the Town. The Board of Trustees meets monthly on the third Wednesday of every month starting at 6:00 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer.

**The Town of Kiefer** has **PLANNING AND ZONING ORDINANCES, SUB-DIVISION REGULATIONS AS WELL AS ENGINEERING DESIGN CRITERIA**. Building permits and inspections are required. Apply at the Kiefer Municipal Building at 401 East Indiana, Kiefer.

**Kiefer Municipal Court** is held on the second Tuesday of each month at 5:30 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer.

**Kiefer Senior Citizens** presently meet every Tuesday morning from 9:30 a.m. to 1 p.m. at the Kiefer Municipal Building, 401 East Indiana, Kiefer. Bingo is played first with prizes at 10 a.m.(no fee) and then lunch is served upon completion of bingo (donation).

**Kiefer Municipal Building** has a Community Room that is available to rent. Call Kiefer City Hall for more information.

**Kiefer Public Works Authority** provides gas, sewer and trash services for areas inside our Town limits. Melony Rector is the KPWA Clerk, and our employees - Fred Fuss and Nicholas Fuss are OCC Qualified and DEQ licensed for proper installation and maintenance of our systems. **All new residents must open an account with KPWA for services.**

**Creek County Rural Water District #2** provides water service for our residences. 918-299-4448.

**OG&E** is the electric provider for our town.

**Kiefer Police Department** is located at 416 East Indiana and provides 24-hour police service within our Town limits. Chief O'Mara has three full-time CLEET certified officers as well as several reserve officers that make Kiefer one of the safest Towns in Oklahoma. Police are dispatched through the Creek County Sheriff's office by dialing 911. Non-emergency calls can dial 918-321-5992. Our Police Officers are usually patrolling our streets and can only be reached through Creek County Dispatch.

**Kiefer Fire Department** is located at 315 East Indiana and 233 North Main. It provides both fire and first responder services within our Town limits and the surrounding area. Our Fire Department is a volunteer department with an ISO rating of 4. Fire Chief Blankenship employs an Assistant Chief Pilgrim, as well as several Fireman Class I certified firemen with several being EMT and First Responder Certified. The Fire Department is also dispatched through the Creek County Sheriff's Department by dialing 911 and non-emergency calls can be made by dialing 918-321-9157.



## TOWN OF KIEFER

401 East Indiana Avenue, P.O. Box 369 Kiefer, OK 74041  
918-321-5925, fax: 918-321-9878

March 1, 2020

Hi, my name is Melanie Grove. I am The Town Administrator for the Town of Kiefer. There are some things that I would like to share with you that might be 'useful information'.

Every citizen is allowed to have two yard sales per calendar year. You do need to complete a permit for this at City Hall, but there is no charge.

A reminder that if you have any dogs, they must be licensed at Kiefer City Hall. I put a note about this on the KPWA utility bills at least twice a year, but thought I would do a reminder with this notice. Each household is allowed to have up to three dogs in our city limits. It is fairly simple to license your dog(s) with us. We need you to bring proof of rabies from your vet to city hall for each dog you license. There is a \$6 licensing fee per dog. This will get you a tag from us with a number on it. This helps us to get your dog back to you if it ever gets out and it has this tag on its collar.

All properties in the Kiefer city limits are required to have identifying numbers either at the curb or on the home itself. These numbers must be at least 2" in height. This is for emergency services to be able to locate your property.

Kiefer Public Works Authority has the option for customers to allow direct auto draft from their bank account for payment of your utility bill each month. The form is attached that you will need to complete in order to get this service started. There is no fee for this service.

We have control burn permits at city hall to be completed if you are going to be burning brush. Brush, branches and leaves are the only things you are permitted to burn in our city limits. If you are going to be doing a control burn, you need to come by city hall and complete a control burn permit. Burning can only be done on days when the wind is low and when there is no burn ban in effect. There is no fee for this permit.

There are times that you are required to have a building permit if you are making changes to your property. Some of these include: storm shelter, carport, storage shed, electrical, plumbing or mechanical work, additions to home, swimming pool, etc. If you are going to be doing some sort of addition or change to your property, please give us a call at City Hall. We will be more than happy to answer any questions you may have.

We are very fortunate to have twice a week trash service, most towns/cities only have once a week trash pickup – which does cost more than our service. Please remember to bag all trash before placing in the polycart provided. If you have excess trash that needs picked up, just give us a call and we can arrange this for you for an additional fee.

Creek County Ambulance offers an annual contract for service. *THIS IS NOT RELATED TO THE TOWN OF KIEFER IN ANY WAY.* If you have any questions with reference to this service, please contact them directly at 918-227-4111.

Thank you for taking the time to read this letter. If you ever have any questions or concerns, please feel free to call me or come by to see me.

Respectfully,



M. Grove  
Town Administrator

# KIEFER PUBLIC WORKS AUTHORITY UTILITY RATES

Dated: April 3, 2024

<b>SEWER</b>	<u>Residential</u> \$30.50/MONTH  As of 6/15/22	<u>Commercial 20,000 gallons &amp; under</u> \$40.50/ Month up to 20,000 gallons + \$1.00/1,000 gallons over 20,000 As of 6/15/22
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<b>TRASH</b>	<u>Residential</u> \$16.00/month (polycart provided)	<u>Commercial</u> \$57.75 - 2 yd. dumpster \$83.50 – 3 yd. dumpster \$114.00 - 4 yd. dumpster \$170.25 - 6 yd. dumpster
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**Late Fee:** A 10% late fee will be charged to each month's bill if payment is not received in the office by the end of business day on the 20th of each month.

**Reconnect Fee** After the 25<sup>th</sup> of the month, services that are delinquent will be shut off due to non-payment. Services will not be re-instated until the balance due + a \$50 re-connect fee is paid in full.

**TAP FEE**

<b>SEWER</b>	\$25.00 if existing tap	\$250.00 if tap needs to be installed.
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- \*Deposits are expected **in full** at the time the account is opened.
- \*Deposits will be refunded within 90 days after final billing, provided the account balance is less than the deposit.
- \*Deposits will be applied to any unpaid account balance at closing of account.
- \*Services terminated due to non-payment are subject to a \$50.00 reconnect fee
- \*Services terminated due to non-payment are subject to an additional deposit requirement, up to double the current requirement.
- \*Services terminated due to non-payment are subject to closure 30 days after the termination has occurred unless arrangements have been made with the KPWA office.



**A-1 REFUSE** is the sanitation company providing trash collection for the Town of Kiefer. Due to contract agreements, all residents in the Kiefer city limits must use A-1 Refuse. A-1 Refuse strives to serve this community with quality and professional service.

Collection days are **MONDAY AND THURSDAY**. Please place your polycart curb or street side **by 7 a.m.** on your collection day. Please contact Kiefer City Hall at 918-321-5925 for any questions/concerns you may have.

Some guidelines for trash placement/collection:

All trash must be bagged.

A-1 Refuse will **not** handle 55 gallon barrels (no exceptions)

Brush or leaves can be taken but, leaves must be bagged, and they must fit in the polycart. If there is more than what fits in the polycart, arrangements can be made for pick up at an additional cost. Contact Kiefer City Hall at 918-321-5925 to make arrangements.

No paint or chemical cans

No tires or batteries

No construction materials, dirt or rocks

If autos are blocking the polycart, you will be skipped. Please be sure there is nothing blocking/obstructing your container or it will not be emptied.

*THANK YOU*